

USER MANUAL
SIGNING UP FOR U.P.I. PAYMENT MODE
On SCHOOL FEE PAYMENT PORTAL



1.0 Introduction

Bharat Interface for Money (BHIM) is an app that lets you make simple, easy and quick payment transactions using Unified Payments Interface (UPI). You can easily make direct bank to bank payments instantly and collect money using just Mobile number or Payment address. Service available are as follows:

1. Send Money – Using this option, you can send money to anyone using Virtual Payment Address (VPA), Account no & IFSC and QR Scan.
2. Request Money – Using this option, you can collect money by entering Virtual Payment Address (VPA). Additionally through BHIM App, one can also transfer money using Mobile No. (Mobile No should be registered with BHIM or *99# and account should be linked).
3. Scan & Pay- Using this option, you can pay by scanning the QR code through Scan & Pay & generate your QR option is also present.
4. Transactions – Using this option, you can check transaction history and also pending UPI collect requests (if any) and approve or reject. You can raise complaint for the declined transactions by clicking on Report issue in transactions.
5. Profile – Using this option, you can view the static QR code and Payment addresses created. You can also share the QR code through various messenger applications like WhatsApp, Email etc. available on phone and can also download the QR code.
6. Bank Account – Using this Option, you can see the bank account linked with your BHIM App and its PIN status. You can set/change your UPI PIN. You can also change the bank account linked with BHIM App by clicking Change account provided in Menu. Also you can check Balance of your linked Bank Account by clicking “REQUEST BALANCE”.

1.1 Overview of the SIGN-UP Process



1.2 How to Access BHIM

FIRST TIME USER

Step 1: Download and Install BHIM app from Google Play store - <http://url.intellinects.org/bhim>

Step 2: Select your preferred language.

Step 3: Select SIM which has mobile number that is registered with bank CBS – this is the number that you had provided as the contact number to your Bank.

Step 4: Login by setting a 4 digit application password

Step 5: Link your bank accounts using bank account option

Step 6: Set your UPI PIN by providing last 6 digits of debit card and expiry date of debit card

Step 7: Visit Profile option and set virtual payment address (VPA)s (2 virtual payment address (VPA) s are allowed per user 1. mobno@upi, 2. name@upi)

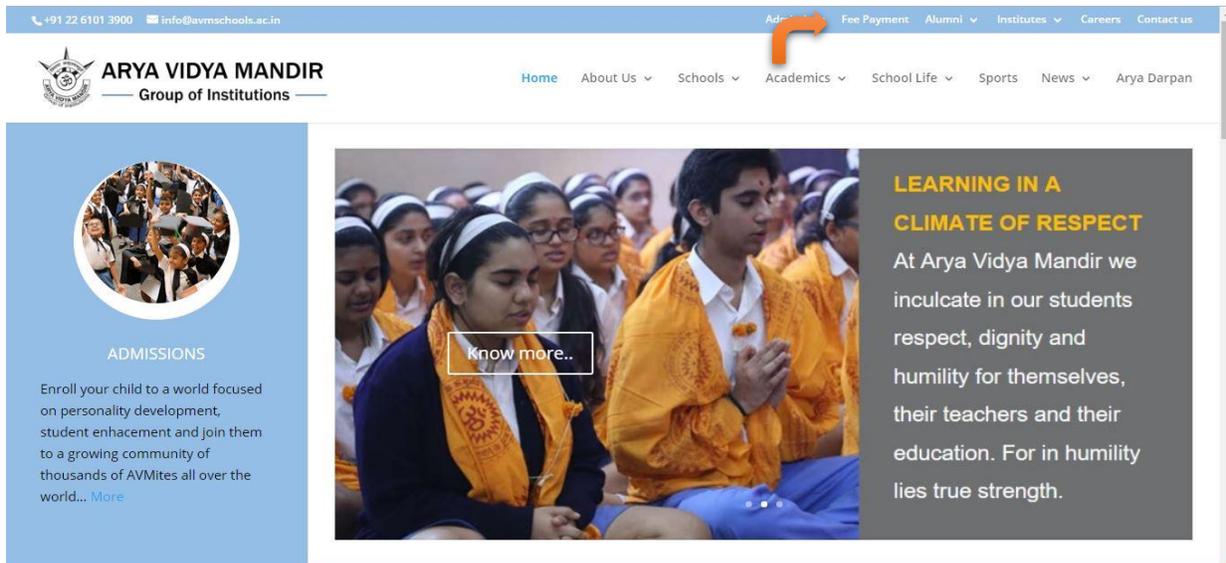
Step 8: Set one virtual payment address (VPA) as a primary virtual payment address (VPA) (Ex. name@upi can be primary virtual payment address (VPA) making it easy to share with others)

Step 9: QR code feature is available, by using Scan and Pay option send and collect money Anytime

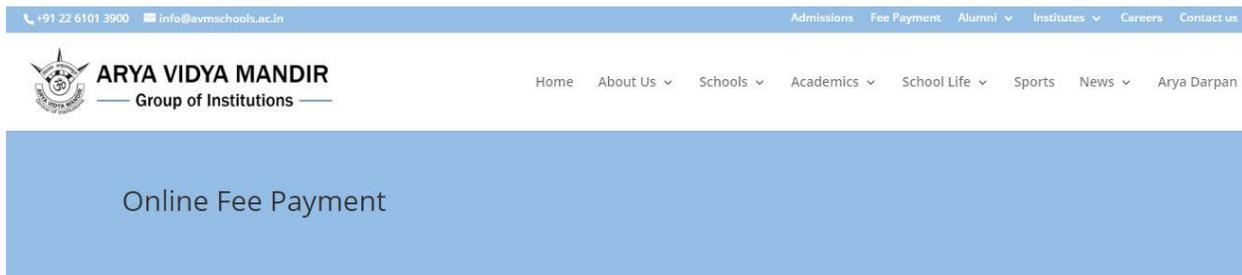
Step 10: Send, receive, and collect money using virtual payment address (VPA), Account number +IFSC, Scan and Pay option

1.3 Fee Payment through Intellinects Ventures Portal

Step 1: Go to the website of the school for which fee payment needs to be done. Click on the **Fee Payment** Tab seen on top right above the main menu bar of the website



Step 2: After clicking on the **Fee Payment** the Fee payment page is displayed as seen below



- This year we have changed the platform for online fee payment. Please take the time to read through the new process as laid down below. You are requested to adhere to the process and follow the guidelines provided.
1. Your Username & Password used for Login to School App and Student Dashboard is to be used to Login to Fee Payment System. Make sure to enter your login credentials in CAPS (uppercase). If you do not remember your login details, logout of the mobile app and REGISTER again to receive the SMS with your credentials. Please note the fee payment gateway will be opened from the first week of April 2018 to April 30, 2018 (you will be intimated about this).
 2. Please use a DESKTOP or LAPTOP to pay the fees online. Please refrain from using mobile phones as network connectivity may result in an interruption of the transaction and consequently its failure.
 3. After login parents with more than 1 child will be able to view the names of their children.



Useful Links

Step 3: On fee payment page scroll down where the fee payment portal button is present.

+91 22 6101 3900 info@avmschools.ac.in Admissions Fee Payment Alumni Institutes Careers Contact us

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AVM Bandra West : avmbws@intellischools.org
Smt RSB Arya Vidya Mandir, Juhu : rsbavm@intellischools.org and
VCW Arya Vidya Mandir Bandra (East) : vcwavm@intellischools.org

and a team from our digital Partner would help you.

Depending on the nature of the problem, it can take 24 to 48 hours to resolve it. Technical assistance is available via email only from Mon-Fri, 10am to 6pm. Kindly provide the following details while sending an email to solve any of your problems:

- (a) Name of your child, class/division
- (b) Parent's contact information
- (c) Screenshots of the error message

[AVM Bandra West Fee Payment Portal](#) [RSB AVM, Juhu Fee Payment Portal](#) [VCW AVM, Bandra East Fee Payment Portal](#)

Step 4: Clicking on the Fee payment portal button of the specific school you will be directed to the **Fee Payment System** Page. Please enter your login credentials which are same as the login credentials used for login into app.

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Fee Payment System



User Login

Enter Registered User Name e.g. Arun

Enter Password

 * This field is required

Login

Only use Chrome, Mozilla FireFox, Safari and Internet Explorer version 11.0 or above.

Step 5: After entering your login credentials the Fee payment dashboard is displayed it will show you your child's detail, payment plan and the amount to be paid. Select the payment plan.

Candidate Information Back

Intelliencts Id : ██████████

Student Name : ██████████ Class - Division : ██████████

Fee Payment Dashboard

Please tick installments then click on View Details button to pay the Fee

Sr No	Tick to Pay	Title	Start Date	End Date	Due Date	Fee Amount	Concession Amount	Tax Amount	Late Fee	Total Amount (INR)
1	<input checked="" type="checkbox"/>	Yearly-Installment-1	01-04-2018	29-04-2018	30-04-2018	██████████		0	0	██████████

Step 5: After selecting the payment plan the fee structure breakup will be displayed with **Pay** button as seen below. Click on Pay

Current Dues

Fee Structure Break up 1

Sr No	Fee Head	Fee Amount	Concession Amount	Tax Amount	Total Amount
1	Tuition Fee	██████████	0.00	0.00	██████████
2	Term Fees I	██████████	0.00	0.00	██████████
4	Snacks	██████████	0.00	0.00	██████████
10	Term Fees II	██████████	0.00	0.00	██████████
	LateFee				
	Total	██████████	0	0	██████████

Total Fee Amount : ██████████

Late Fee Applicable : 0

Total Concession Amount : 0

Total Tax Amount : 0

Total Payable Amount : ██████████

Pay

Step 6: After clicking on Pay the payment mode page is displayed where you can select UPI payment mode do payment.

Intellinect Ventures Pvt Limited Reference No : 267043
Amount : 73750.00

CARDSNET BANKINGUPI

Pay using 

For Maestro cards, please enter Expiry Date and CVV no. if available or else ignore and proceed.

Credit card Debit card

Select Credit Card Option : --Select--

[PAY NOW](#)
[Cancel](#)

Powered by 

Your transaction is processed through a secure 2048 bit https internet connection based on secure socket layer technology. For security purposes, your following details have been logged.

IP address 43.230.45.46 and access time Fri Apr 13 13:53:39 IST 2018.

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Step 7: By entering your **virtual payment address (VPA)** you can pay the fees

CARDSNET BANKINGUPI



[PAY NOW](#)
[Cancel](#)

-  supported.
- For list of all UPI supported banks please [click here](#).

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